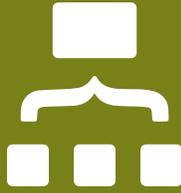Your Goals. Our Solutions.

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Budget

Financial Reports

Company Structure

CHARITY ASSOCIATION MODULEL

الحل الأمثل والنظام الشامل لإدارة الأعمال
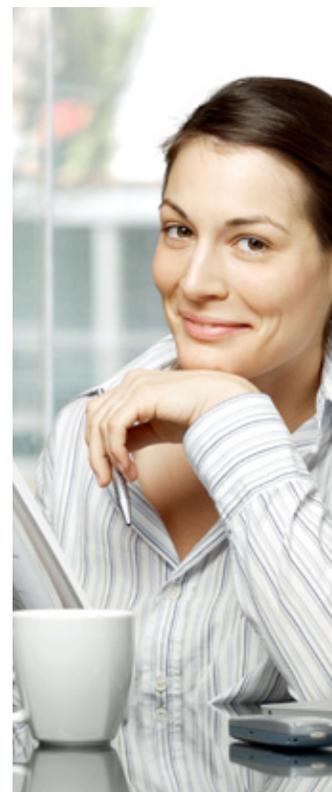The Total solution system for your business

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Optimum **Charity Association Module** is an integrated system covering the complete business process of any charitable organization including donors file, types of donations they make and schedule of donation. While the needy file maintained in the system includes the entire information about the needy along with the social research based on which charity is made.

Optimum provides powerful Security and Workflow. Specific system and operational roles can be defined at user or user group levels. A powerful document workflow ensures the smooth flow of documents within the organization. Any number of approval levels can be defined according to the nature of the document.

Company Structure

Core Components:

1. Needy Management.
2. Social Research.
3. Scheduling Aid.
4. Donor's File Management.
5. Management Dashboards.
6. Inquiries & Reports.

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Needy Management

Optimum Charity Association Module includes the functionality to maintain all information related to needy people with following details:

√ Create needy file with:

- Basic data of needy.
- Financial data of needy.
- Family data of needy.
- Health data of needy.
- Household data of needy.
- Periodic aid data.

√ Rate needy:

- By type:
  - Poor.
  - Orphans.
  - Patients.
  - Students etc..
- By region.
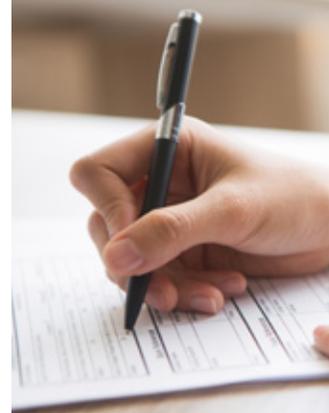- Depending on the type of need etc..

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Social Research

Optimum Charity Association Module includes the functionality to conduct multiple types of social research regarding the needy with following details:

√ Social Research for the needy periodic electronically prepare.

√ Social Research electronically rotating schedule.

√ Taking decisions electronically.

√ Scheduling aid distribution:

    - Periodic:

      - Cash.

      - Kind.

    - Ad hoc

      - Cash.

      - Kind.

√ Inquire social research.

√ Print research & send alerts electronically via e-mail.

Charity Association

Social Research

Scheduling Aid

Optimum Charity Association Module includes the functionality to schedule air and other charity operations with following details:

√ Scheduling aid.

√ Rescheduling aid by budget.

√ Issuance of bills of exchange.

√ Issuance of financial transfers and coupons.

√ Publish a list of aid in kind.

√ Scheduling the distribution of aid in kind.

√ Deduction & update inventory.

√ Posting all accounting entries.

√ Inquire about the inventory.

√ Print all related reports and send alerts electronically via.

Charity Association

Scheduling Aid

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Donors File Management

Optimum Charity Association Module includes the functionality to maintain all information related to donors with following details:

√ Create donors file.

√ Maintain donor data.

√ Type of assistance.

√ Linking aid to donor type.

√ Linking donated material.

√ Inquire donors data.

√ Print reports & send alerts electronically via e-mail.

Charity Association

Donors File Management

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Receipts Management

Optimum Charity Association Module includes the functionality to generate receipts with following details:

√ Schedule receipts.

√ Issue ad hoc receipts.

√ Schedule aid in kind.

√ Update the inventory.

√ Inquire about the inventory & receivables.

√ Post accounting entries.

√ Print reports & send alerts electronically via e-mail.

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Inquiries & Reports

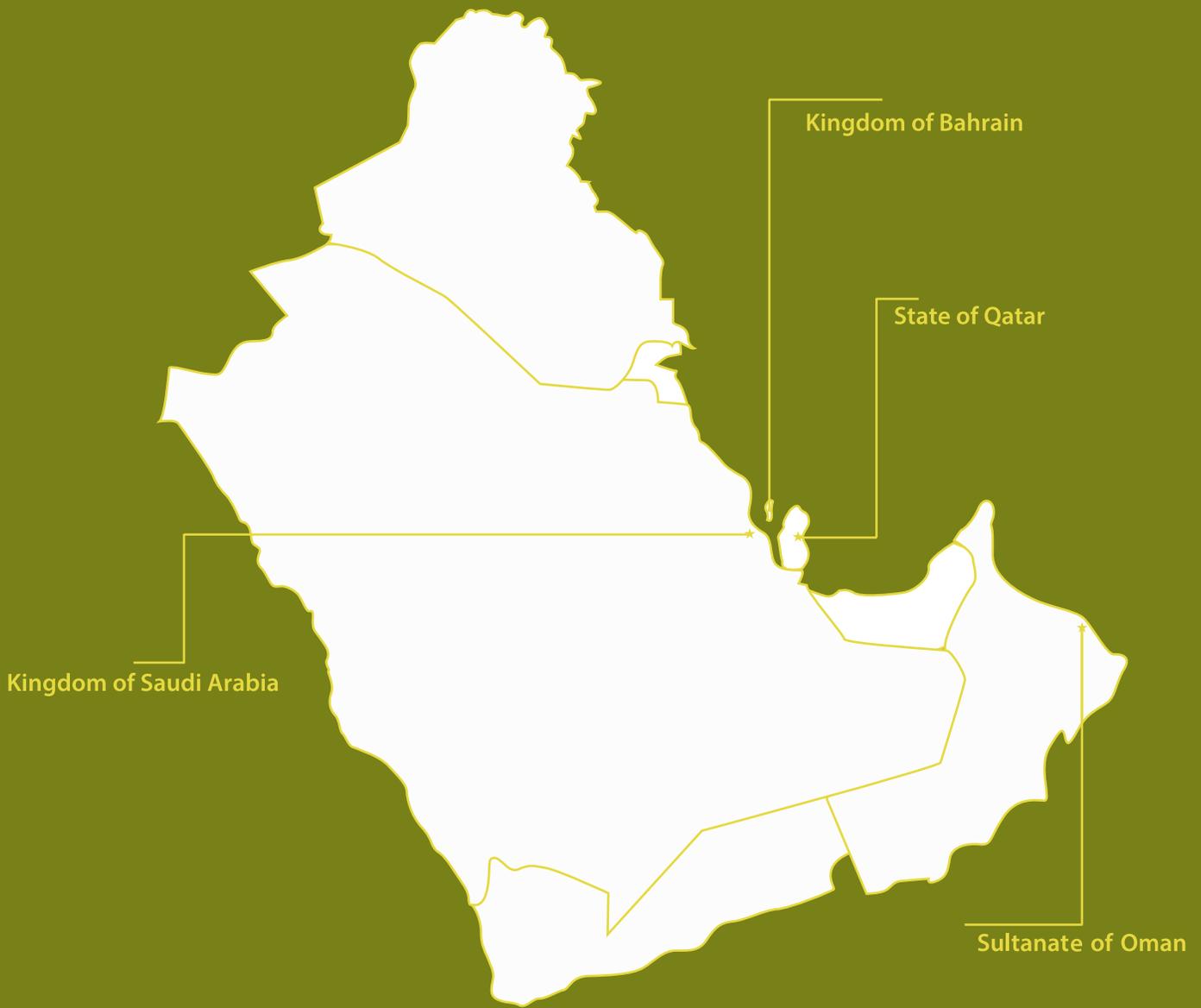**Optimum Charity Association Module** includes the functionality to generate all kinds of reports:

√ Reports & inquiries for needy.

√ Reports & inquiries for donors.

√ Reports & inquiries for aid.

√ Reports & inquiries for receipts.

√ General reports and inquiries

Charity Association

Inquiries & Reports

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